



# Association for Pathology Informatics

## Vendor Sponsor Contract for *DIGITAL PATHOLOGY and AI WORKSHOP*

<b>Course Name:</b>	Digital Pathology and AI Workshop	
<b>Course Date:</b>	December 7-8, 2018	
<b>Location:</b>	Ohio State University Medical School, Columbus , Ohio	
<b>Conference Director:</b>	Anil Parwani, MD, PhD, MBA	
<b>Conference Co-Director:</b>	Bruce Friedman, MD	
<b>Administrative Contact:</b>	Nova Marie Smith (412) 445-7019	
<b>Vendor Sponsor Costs</b>	\$8,000	Platinum Level
	\$5,000	Gold Level
	\$3,000	Silver Level

This Terms and Conditions Corporate Sponsor Contract / Application is entered into as of this date, \_\_\_\_\_, between the Association for Pathology Informatics and \_\_\_\_\_ for the purpose of participating in the Digital Pathology Workshop on December 7-8, 2018 at the Ohio State University, Columbus, OH. This form is not for use in the provision of a grant.

**(Please Type or Print Legibly)**

COMPANY INFORMATION. As it should appear in the advertising and printed materials (i.e., program guide and web site).

Company Name:		
Headquarters' Address:		
City:	State:	ZIP:
Telephone Number:	Fax Number:	
E-mail Address:		
Web Address:		

\*CONTACT INFORMATION

Primary Contact Name:		
Contact Address:		
City:	State:	ZIP:
Telephone Number:	Cell Phone Number:	Fax Number:
E-mail Address:		
Web Address:		

**LEVEL OF SPONSORSHIP**

\_\_\_\_\_

**\$8,000 Platinum Level (Limit 4)**

- Three (3) complimentary registrations,
- One 15-minute presentation slot during the workshop to present a personal introduction about your company to attendees,
- Company logo/name on the API web site with a link to company website and logo on all digital and print marketing and meeting programs including logo displayed in each CAP eblast to 50,000 people (3-4 depending on date of commitment)
- Targeted eblast through the new API web site contacts with 6,000 valid emails to promote their company as a platinum sponsor of the workshop

\_\_\_\_\_

**\$5,000 Gold Level**

- 2 complimentary registrations,
- Company logo/name on the API web site with a link to company website and logo on all digital and print marketing and meeting programs including logo displayed in each CAP eblast to 50,000 people (3-4 depending on date of commitment)

\_\_\_\_\_

**\$3,000 Silver Level**

- 1 complimentary registration,
- Company logo/name on the API web site with a link to company website and logo on all digital and print marketing and meeting programs including logo displayed in each CAP eblast to 50,000 people (3-4 depending on date of commitment)

***(Ten percent reduction in participation fees for platinum and gold sponsors that participated in Pathology Informatics Summit 2018). Please remember that there will NOT be an exhibitor or display hall.***

**Additional sponsorship opportunities for contracted vendors**

\_\_\_\_\_

**\$3,000 – Sponsor Dinner on Friday, December 7**

Signage will be displayed in dining room with company logo and acknowledgement of sponsorship as well as acknowledged in meeting program and by after dinner speaker

\_\_\_\_\_

**\$1,500 – Sponsor cocktails during the after-dinner concert by Lost in Processing**

Signage will be displayed in dining room with company logo and acknowledgement of sponsorship as well as acknowledged in meeting program and by Dr. Balis of University of Michigan

**Vendor Fee:**                    \$ \_\_\_\_\_ **(10% off Platinum/Gold vendors who exhibited at PI Summit 2018)**

**Additional Sponsorship:** \$ \_\_\_\_\_

**Total:**                        \$ \_\_\_\_\_

**Attendees:** Please list the full name, title, and email address of the representative(s) attending the event based on your level of sponsorship (1 Silver, 2 Gold, 3 Platinum). API will register your attendees but you can change them at a later date.

**IMPORTANT:** Please note that your representatives should plan to attend the dinner on Friday night as this is considered part of the workshop program (See General Terms and Conditions Item 5).

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**Payment: All applications/contracts submitted must include full PAYMENT (Check applicable box).**

\_\_\_\_\_ Check                      \_\_\_\_\_ Credit Card (Please contact Nova at [nova.smith@pathologyinformatics.org](mailto:nova.smith@pathologyinformatics.org) to arrange to pay by credit card via electronic invoice)

**METHOD OF PAYMENT**

Personal checks, company checks, and credit cards are acceptable forms of payment of the exhibit fee. Payment is due thirty days (NET 30) of receipt of an acceptable and undisputed invoice and appropriate supporting documentation.

**Checks**

Make payable to: **Association for Pathology Informatics**

Mail to: Nova Smith, Executive Director  
Association for Pathology Informatics  
PO Box 90319  
Pittsburgh, PA 15224

**Credit Cards**

Contact Nova Smith at 412-445-7019 to pay by credit card.

**Personal checks, company checks, and credit cards are acceptable forms of payment of the exhibit fee. Payment must be received within 30 days of API's receipt of the signed contract unless other arrangements are made with API.**

**FINAL CONTRACT**

We agree to all of the Terms and Conditions for this event (available on request). This application is made by the undersigned, an authorized signatory of the above-listed company, and constitutes a binding contact with the Association for Pathology Informatics

\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
Authorized Company Representative's Signature

**Return the Contract / Application by PDF via email or by mail to:**

**E-mail:** [nova.smith@pathologyinformatics.org](mailto:nova.smith@pathologyinformatics.org)

**Mail:** Nova Smith, Executive Director  
Association for Pathology Informatics  
PO Box 90319  
Pittsburgh, PA 15224

**NOTE: Please contact Nova Smith if your company requires an invoice or W9 to process payment**

## General Terms and Conditions

1. **Application and Eligibility.** Application for vendor sponsorship must be made on the printed form provided by the Association for Pathology Informatics (hereinafter called "API"), contain the information requested, and be executed by an individual who has authority to act for the applicant. Vendor contents will be limited to only the company and product(s) listed on the application, and are subject to approval by API for accepted and acknowledged efficacy and commercial availability. API may reject the application of any company whose goods or services are not compatible, in the sole opinion of API, with the educational character and objectives of the Digital Pathology Workshop. In the event an application is not accepted, any paid fees will be returned.
2. **Payment Dates.** No vendor sponsor presentation slot will be guaranteed until API receives payment accompanied by a signed contract. Payment must be received within 30 days of API's receipt of the signed contract.
3. **Cancellation.** In the event that the vendor sponsor notifies API of its intent to cancel the contract after acceptance but prior to November 15, 2018, a full refund will be received if payment has been made or the payment will be waived if not yet received, less a \$250 administrative cancellation fee due for ALL cancellations. No refunds will be made for cancellations accepted after November 15, 2018. If for any cause beyond the control of API – such as, but not limited to, the destruction of the meeting/exhibit facilities by an Act of God, the public enemy, authority of the law, fire, or other force nature – API is unable to comply with the terms of this contract and deliver the vendor benefits described, this contract shall be considered terminated and any payments made hereunder by the vendor shall be refunded to the vendor, less expenses incurred by API to the date of the termination allocable to the vendors after proration thereof among all vendors.
4. **Assignment of Sponsorships and presentation time.** Vendor sponsors at the Platinum level will be assigned a 15-minute times slot to present an introduction about their company and products to the Workshop attendees. In regard to order of presentations, API reserves the right to assign time slots as they deem appropriate for the content of the workshop and will take requests into consideration but may rearrange the time of a sponsors' presentation if necessary.
5. **Hospitality, Entertainment, and Private Business Meetings.** Hospitality suites or events sponsored by the vendors must be approved by API. No entertainment or private meetings may be scheduled to conflict with API's program hours. Vendors that wish to conduct private business meetings outside of the designated time and location must conduct private meetings off-site or pay for and secure space directly with the meeting venue. Any vendors that violate these terms will be asked to leave and will be banned from future meetings.
6. **Liability for Damages or Loss of Property.** This is not a vendor show and there will be no booths or exhibits other than for companies that participate at a speaking level, therefore, the vendor shall protect, indemnify, and hold harmless API, the conference facility (Blackwell), and the Official Contractor and their respective employees and agents from any and all liability, loss, damage, or expense by reason of any injury or injuries sustained by any persons or property or loss of property or income that might be derived there from occurring in or about the exposition premises or entrances thereto or exits there from, including that caused by resulting from the negligence of API. The exhibiting facility shall not be responsible or liable for any injury, loss, or damage to any property or person brought in by the vendor or otherwise located in the exhibition premises.
7. **Miscellaneous.** API shall have the sole authority to interpret and enforce all terms and conditions governing vendors and this meeting. Any and all matters not specifically covered herein are subject to decision by API. These terms and conditions may be amended at any time by API upon written notice to all vendors. The vendor expressly agrees to be bound by the terms and conditions set forth herein and by any amendments thereto adopted by API from time to time. This contract shall be interpreted under the laws of the United States and the State of Ohio.